

## LEGISLATIVE FACT SHEET

DATE: 03/06/19

BT or RC No: BT19-066  
(Administration & City Council Bills)

SPONSOR: Neighborhoods/Environmental Quality Division/Environmental Protection Board  
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: James Richardson

Provide Name: James Richardson, JEPB Administrator

Contact Number: 904-255-7213

Email Address: [jrichard@coj.net](mailto:jrichard@coj.net)

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

To appropriate fund balance from the Environmental Protection Fund to continue a joint project by Jacksonville University, the University of North Florida and other educational institutions to produce an annual report regarding the health of the river. This funding will support the twelfth, thirteenth and fourteenth editions of the annual report. A waiver of ordinance code sections 111.755 and 360.602 is being requested to allow the use of the Environmental Protection Fund for continued funding of the State of the River Reports. A waiver of Section 126.107(g), Ordinance Code, is also being requested for the procurement of supplies or services, as the Agreement is with Jacksonville University. Previously funding was provided to the University of North Florida (UNF), as the primary researcher for the report was employed at UNF. That professor has since retired, and a professor at JU is now the primary researcher for the report.

APPROPRIATION: Total Amount Appropriated \$311,863.00 as follows:

List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Environmental Protection Fund - Fund Balance	Amount: \$311,863.00
	To: Environmental Protection Fund - State of the River Report	Amount: \$311,863.00
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

**PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:**

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.)

The funds will be provided from the Environmental Protection Fund and will be used to continue production of the annual State of the River report. No match is required. The funding would be available for two years from Council approval of the appropriation.

**ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.**

<b>ACTION ITEMS:</b>	<b>Yes</b>	<b>No</b>	
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Justification of Emergency: If yes, explanation must include detailed nature of emergency. <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision. <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
Fiscal Year Carryover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Note: If yes, note must include explanation of all-year subfund carryover language. <div style="border: 1px solid black; padding: 2px;">Through September 30, 2021</div>
CIP Amendment?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.
Contract / Agreement Approval?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted? <div style="border: 1px solid black; padding: 2px;">The Environmental Quality Division will provide oversight. The proposed Agreement with the Jacksonville University is attached. This Agreement has been approved by the Office of General Counsel (OGC).</div>
Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attachment: If yes, attach appropriate RC/BT form(s).
Waiver of Code?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; padding: 2px;">A waiver of sections <b>111.755</b> and <b>360.602</b> will be necessary to use the Environmental Protection Fund for continued funding of the report as this is not a one time use. Additionally legislation will be asking specifically for Jacksonville University to provide services, so a waiver of Section <b>126.107(g)</b> is also required.</div>
Code Exception?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper. <div style="border: 1px solid black; padding: 2px;">A waiver of sections <b>111.755</b> and <b>360.602</b> will be necessary to use the Environmental Protection Fund for continued funding of the report as this is not a one time use. Additionally legislation will be asking specifically for Jacksonville University to provide services, so a waiver of Section <b>126.107(g)</b> is also required.</div>
Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper. <div style="border: 1px solid black; padding: 2px;">Ordinance 2008-1059-E, Ordinance 2010-441, Ordinance 2013-138, and Ordinance 2015-773. Previous legislation authorized the appropriation of funding for these reports for the University of North Florida, as the primary researcher was employed at that university. Beginning with this agreement, Jacksonville University will take the lead in the production of the reports, therefore, Jacksonville University will be the recipient of the funding authorized in the attached Agreement.</div>

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating reports.

The annual report is to be provided to the Environmental Protection Board each August through 2021 in order to be released at the annual Environmental Symposium.

Division Chief: Melissa M. Long  
(signature)

Date: 3/6/2019

Prepared By: Sandi Cassidy  
(signature)

Date: 3/6/2019

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Melissa M. Long, P.E., Environmental Quality Division Chief, Neighborhoods Department  
 (Name, Job Title, Department)  
 Phone: 255-7101 E-mail: [melissal@coj.net](mailto:melissal@coj.net)

From: James Richardson, JEPB Program Administrator, Neighborhoods Dept.  
 Initiating Department Representative (Name, Job Title, Department)  
 Phone: 255-7213 E-mail: [jrichard@coj.net](mailto:jrichard@coj.net)

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CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor  
 Phone: 904-630-1825 E-mail: [jelsbury@coj.net](mailto:jelsbury@coj.net)

**COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL**

To: Peggy Sidman, Office of General Counsel, St. James Suite 480  
 Phone: 904-630-4647 E-mail: [psidman@coj.net](mailto:psidman@coj.net)

From: \_\_\_\_\_  
 Initiating Council Member / Independent Agency / Constitutional Officer  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Primary Contact: \_\_\_\_\_  
 (Name, Job Title, Department)  
 Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

CC: Jordan Elsbury, Intergovernmental Affairs Liaison, Office of the Mayor  
 Phone: 904-630-1825 E-mail: [jelsbury@coj.net](mailto:jelsbury@coj.net)

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: **Yes** **No**

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

Environmental Protection Board Meeting Minutes are attached.

**FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED**